

BOROUGH OF PROSPECT PARK
MAYOR & COUNCIL
MINUTES OF THE WORK SESSION
APRIL 8, 2013

Present:

Council President	Robert Artis
Councilman	Richard Esquiche
Councilman	Samir Hayek
Councilwoman	Felicia Ortiz
Councilwoman	Cristina Peralta
Councilman	Adnan Zakaria

Absent:

Mayor	Mohamed T Khairullah
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Also present:

Municipal Attorney	Denis Murphy
Municipal Clerk	Stephanie Evans

Mayor Mohamed T. Khairullah called the meeting to order at 6:33 pm.

The meeting was opened with the Flag Salute led by Council President Artis, and followed by a Prayer led by Councilman Hayek.

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETING ACT

Read by Municipal Clerk, Stephanie Evans

The Mayor and Council of the Borough of Prospect Park will be conducting their Work Session on April 8, 2013 in the Council Chambers of the Municipal Building located at 106 Brown Avenue, Prospect Park, New Jersey at 6:30PM as noticed in the Annual Schedule of Meetings approved at the Re-Organization Meeting of the Mayor and Council on January 5, 2013.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notice of this meeting was included in a notice sent to The Hawthorne Press, Herald News, and The Record on January 7, 2013, posted on the bulletin board in the Municipal Building and has remained continuously posted as the required notices under the Statute. Copies of the above mentioned notice is available to the public and on file in the office of the Municipal Clerk.

Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting.

Motion To Excuse The Absence of Mayor Mohamed T. Khairullah

Motion by Councilman Hayek, seconded by Councilman Esquiche to Approve.

ROLL CALL

AYES:	Artis, Esquiche, Hayek, Ortiz, Peralta, Zakaria
NAYS:	None
ABSTAIN:	None
ABSENT:	Mayor Khairullah

DEPARTMENT HEAD REPORTS AND DISCUSSION

ENGINEER REPORT – Brown Avenue Improvements will proceed and go out for bid.

POLICE REPORT – E-Tickets pricing has changed and on upon further review it would be best to pay the \$5,000 up front cost, the cost per ticket would be \$0.73, over 4,040 tickets the cost would be reduced to \$0.66per ticket. Also a donation of a 2006 Ford Crown Victoria to the Borough for it's use.

HEALTH DEPARTMENT REPORT - Nothing

DEPARTMENT OF PUBLIC WORKS REPORT – Kenny Valt informed the Council that the Spray Park will be tested on Wednesday or Thursday by Passaic Valley. They will turn the water on and see if there are any leaks. The Engineer will meet me there for the testing. Also we need a roof on the Pavilion, 8 x12 spot where the tree damaged it, between the insurance company and FEMA, it will be repaired. There will be a cost to Prospect Park, but the money will come out of FEMA when we get it. The water will be run through the system of the Spray Park; making sure all the spraying stations are working. Also we will be trained on the motor and drainage. The cost to repair the Pavilion I thing would be around \$2800.00, should take 1 day for repairs, will obtain quotes, and then I will be looking for approval. Would like to have it done before summer camp starts. Possibly not next year but the year after we will need to have the Pavilion repaired, the carpenter ants are doing a lot damage in the front, and also the rain is getting into the structure causing damage. The bench by the Spray Park has been removed and will replace it with a much better bench, already preparing the area. The electric meter for the Spray Park is already installed, and is located by the tank. The water tank's overflow is on the left side, and it is a bigger pipe now, I would suggest it to be switched to a different area. If there is an overflow like the past years, it could wash out the road, and across the basketball court, and possibly into the Spray Park. My recommendation is to have a dry pit, like a well, where the water can go. While testing I will be able to see where the run-off goes. Kenny also addressed the issue of the antenna for the Police Department's repeater, it's not ready to be moved yet, and it will be still be some time before it is moved. DPW will also try and come up with ideas regarding the fallen trees.

FIRE DEPARTMENT REPORT - Nothing

OFFICE OF EMERGENCY MANAGEMENT REPORT - Nothing

CONSTRUCTION/HOUSING DEPARTMENT REPORT -

RECREATION REPORT – Jay Birch informed the Council that the detailed report was handed to Councilman Esquiche. The gas station is proceeding with their work; they have received all their approvals. Have been contacted by a company who will be removing the old water tower. The Dollar Store is taking over where the pharmacy used to be. The owner's agreed to paint and fix the concrete. The fire extinguisher need to be updated before the new tenant comes in. Everything else is in the report.

TREASURER REPORT – Steve Sanzari will have 2 tax title redemption resolutions for the following addresses:

205 Brown Avenue
25 Hooper Street

PURCHASE REQUESTS DISCUSSION

None

MUNICIPAL CLERK'S AGENDA

Proclamations - None

Appointments - None

Communications and Correspondence - None

Unfinished Business - None

New Business: Spray Park Ordinance Review
 Spray Park Rules and Regulations
 Adopt-A-Park Program Review

Resolutions:

Resolution Accepting Damian Serafin's Resignation As Recreation Director

General Discussion

Borough liability for Spray Park, Signage, Waivers, Operating Hours, and Seasonal Use.

PRESENTATION

Ms. Jerry Flock returned at the request of the Council to discuss in more details the grant opportunities for Prospect Park with Paterson Habitat for Humanity. Ms. Flock provided a handout that gave further details. The ten main points include: the east main corridor involving crime prevention, streetscapes, reusing abandoned properties, new transit opportunities, safe bike and walking paths, increase accessibility to fresh food and healthy choices, increase job opportunities, increase green space and permeability to mitigate flood damage, and create a network to keep residents and businesses informed of issues. In the packet is a list of community supporters. There is also a public meeting regarding "Together North Jersey" coming up locally, if anyone is interested. I know there won't be any decision since the Mayor isn't available at present. The Borough of Prospect Park will have to join

"Together North Jersey" prior to applying for any type of grant. Someone will have to be designated, and be able to attend the meetings that are held, that is a major requirement.

Denis Murphy informed Ms. Flock that the concern is what the impact would be by joining North Jersey would be on future unrelated grants. What the requirements of the Borough would be, what impact the membership would have on our own proposed development, regarding the discussions of the Quarry. I know that at the last meeting there was discussion of a \$10,000 grant is only for the Steering Committee, it wouldn't apply to the Borough. Will the Borough have to match any grants?

Ms. Flock suggested that she would contact someone at North Jersey, and have them contact the Borough to directly address the questions. She will follow-up with us.

COUNCIL AND COMMITTEE REPORTS

LEGAL UPDATE – DENIS MURPHY, MUNICIPAL ATTORNEY – Nothing.

COUNCIL PRESIDENT ARTIS – Will present at next meeting.

COUNCILMAN ESQUICHE – Number of permits issued 12, inspections 14, total fees received \$1,736.00. Housing inspections 21, total revenue \$2,250.00. House sales 6. There have been 3 reports of illegal dwellings, 2 have been closed out with fines, and the third is an open investigation.

COUNCILMAN HAYEK – Webpage is still under construction. Code book review is almost completed.

COUNCILWOMAN ORTIZ – Will present at next meeting.

COUNCILWOMAN PERALTA – Regarding Damian, he has accepted a full time position, any recreation questions can be addressed to me, call me on my phone, or ask for Diana, who will be helping. Upcoming is the National Day of Prayer on May 2nd, and the opening of the Spray Park. Also the Borough wide garage sale paperwork has been mailed out. Tee ball registration will be next week.

CONCILMAN ZAKARIA – Kenny Valt covered everything. DPW has recently removed and replaced signs around town.

MAYOR MOHAMED T. KHAIRULLAH – Not present at meeting.

Councilman Esquiche addressed the possibility of changing rooms for the Spray Park. Denis Murphy reminded the Council that they would have to be ADA approved. Farah Gilani stated that this would be very expensive and impossible for this year. Councilman Esquiche suggested maybe port-a-potties for changing. Councilwoman Peralta responded that the restrooms were not very far away. Ms. Gilani suggested maybe sometime in the future

PUBLIC HEARING

(Privilege of the floor)

Motion to Open the Public Hearing

Motion by Councilwoman Ortiz, seconded by Councilman Zakaria to Approve.

ROLL CALL

AYES: Artis, Esquiche, Hayek, Ortiz, Peralta, Zakaria

NAYS: None

ABSTAIN: None

ABSENT: Mayor Khairullah

No public comments

Motion to Close the Public Hearing

Motion by Councilman Esquiche, seconded by Councilwoman Peralta to Approve.

ROLL CALL

AYES: Artis, Esquiche, Hayek, Ortiz, Peralta, Zakaria

NAYS: None

ABSTAIN: None

ABSENT: Mayor Khairullah

Motion to Adjourn Meeting at 7:37 pm

Motion by Councilman Esquiche, seconded by Councilwoman Peralta to Adjourn

ROLL CALL

AYES: Artis, Esquiche, Hayek, Ortiz, Peralta, Zakaria

NAYS: None

ABSTAIN: None

ABSENT: Mayor Khairullah

Mohamed T. Khairullah
Mayor

Stephanie Evans, RMC
Municipal Clerk